



Bancroft Elementary School

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-842-0792

GOVERNING BOARD- 1st MEETING *Monday, October 23, 2023*

1. Adoption of Agenda

2. Election of Governing Board Executive

- Chairperson
- Vice-Chairperson
- Secretary
- Treasurer

3. Reports

- Principals report
- Teachers' report
- PPO's report

4. New Business:

- | | |
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| 3.1 Approval of the Minutes of the General Assembly | |
| 3.2 Field Trip approval | <i>Approval</i> |
| 3.3 PPO Projects for October/November | <i>Approval</i> |
| 3.4 PPO fundraisers 23-24 | <i>Update</i> |
| 3.5 Rules of Internal Management 2023-2024 | <i>Approval</i> |
| 3.6 Educational Project Renewal – Consultation Timeline | <i>Approval</i> |
| 3.6 Dates of Governing Board Meetings | <i>Approval</i> |
| 3.7 Bancroft GB Community Representative | <i>Discussion</i> |

5. Next Meeting : TBD

6. Adjournment



4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352

**Bancroft Governing Board Meeting Agenda
November 14 2023; 6:30 PM ET**

Meeting Details:

Format + Location: In Person

Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.

Invited Participants: **Governing Board Parents:** Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis (Vice Chair), Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (EMSB Parent Committee Alternate), Evita Macmillan (Secretary)

Governing Board Alternate: N/A

Community Representative: TBD

Bancroft Staff: Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

Agenda:

6:30 PM ET: Welcome and Good News

6:35 PM ET: Adoption of Today's Agenda

6:40 PM ET: Adoption of October Meeting Minutes

6:45 PM ET: Business Arising from the Minutes

- ❖ Updated Rules of Internal Management – For Discussion/Adoption
- ❖ Governing Board 2023-2024 meeting dates – For Discussion/Approval
- ❖ Social Media policies – For Discussion
- ❖ School and Daycare/Ped Day Activities Fees – For Discussion

7:25 PM ET: November Reports

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes) N/A
- ❖ EMSB Parents Committee Reports (5 minutes)
- ❖ PPO Update (5 minutes)

7:50 PM ET: New Business

- ❖ 2023-2024 Provisional Budget - For Approval
- ❖ PPO Items - For Approval
- ❖ Daycare/PED Day Activities - For Approval
- ❖ School Field Trips - For Approval
- ❖ Vice Chair position rescind and election (5 minutes)
- ❖ Educational Project Consultation Process – For Discussion

8:20 PM ET: Public Question Period

8:25 PM ET:

Varia

8:28 PM ET:

Recap Action Items and Next Meeting Date/Time

❖ Proposed date and time for the December meeting: Dec. 5, 2023 @ 6:30 PM ET

8:30 PM ET:

Meeting Adjourned



4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel. : 514-845-8031 Fax: 514-845-4352

**Bancroft Governing Board Meeting Agenda
January 16th 2024; 6:30 PM ET**

Meeting Details:

Format + Location: In Person

Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.

Invited Participants: **Governing Board Parents:** Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis, Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (Vice-Chair, EMSB Parent Committee Alternate), Evita Macmillan (Secretary)
Governing Board Alternate: N/A
Community Representative: TBD
Bancroft Staff: Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

Agenda:

- 6:30 PM ET: Welcome and Good News**
- 6:35 PM ET: Adoption of Today's Agenda**
- 6:40 PM ET: Adoption of November Meeting Minutes**
- 6:45 PM ET: Business Arising from the Minutes**
- ❖ Updated Rules of Internal Management – For Discussion/Adoption
 - ❖ Update on field trips and activities approved by e-mail
- 7:25 PM ET: November Reports**
- ❖ Chairperson Report (5 minutes)
 - ❖ Principal's Report (8 minutes)
 - ❖ Teachers Report (5 minutes)
 - ❖ GB Treasury (5 minutes)
 - ❖ Commissioner Reports (5 minutes)
 - ❖ EMSB Parents Committee Reports (5 minutes)
 - ❖ PPO Update (5 minutes)
 - ❖ Social media committee report (5 minutes)

7:50 PM ET:

New Business

- ❖ 2023-2024 Provisional Budget - For Approval
- ❖ PPO Items - For Approval
- ❖ Daycare/PED Day Activities - For Approval
- ❖ School Field Trips - For Approval
- ❖ Educational Project Consultation Process – For Discussion
- ❖ Selection criteria for the appointment of a principal – For Adoption

8:20 PM ET:

Public Question Period

8:25 PM ET:

Varia

8:28 PM ET:

Recap Action Items and Next Meeting Date/Time

- ❖ Proposed date and time for the next meeting: Jan. 30, 2024 @ 6:30 PM ET

8:30 PM ET:

Meeting Adjourned

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352
Bancroft Governing Board Meeting Agenda
January 30th 2024; 6:30 PM ET ONLINE

Meeting Details:

Format + Location: In Person

Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.

Invited Participants: Governing Board Parents: Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis, Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (Vice-Chair, EMSB Parent Committee Alternate), Evita Macmillan (Secretary)

Governing Board Alternate: N/A

Community Representative: TBD

Bancroft Staff: Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

Agenda:

6:30 PM ET: Welcome and Good News

6:35 PM ET: Adoption of Today's Agenda

6:40 PM ET: Adoption of November Meeting Minutes

6:45 PM ET: Business Arising from the Minutes

- ❖ Update on field trips and activities approved by e-mail
Daycare Handbook - For Approval
- ❖ Educational Project Consultation Process – Presentation
- ❖ Educational Project Round table topics selection – For Discussion

7:25 PM ET: January Reports

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes)

- ❖ EMSB Parents Committee Reports (5 minutes)

- ❖ PPO Update (5 minutes)

- ❖ Social media committee report (5 minutes)

7:50 PM ET: New Business

- ❖ PPO Items - For Approval

- ❖ Daycare/PED Day Activities - For Approval

- ❖ School Field Trips - For Approval

- ❖ Educational Project School Objectives – For Discussion

- ❖ School Yard renovation / Roof – For Discussion/Update

- ❖ Mind artwork school façade – For Discussion/Update

Budget Building process - For discussion

8:20 PM ET: Public Question Period

8:25 PM ET: Varia

8:28 PM ET: Recap Action Items and Next Meeting Date/Time

- ❖ Proposed date and time for the next meeting: Feb. 20, 2024 @ 6:30 PM ET

8:30 PM ET: Meeting Adjourned

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352
Bancroft Governing Board Meeting Agenda
February 20th 2024; 6:30 PM ET ONLINE

Meeting Details:

Format + Location: ONLINE

Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.

Invited Participants: Governing Board Parents: Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis, Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (Vice-Chair, EMSB Parent Committee Alternate), Evita Macmillan (Secretary)

Governing Board Alternate: N/A

Community Representative: TBD

Bancroft Staff: Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

Agenda:

6:30 PM ET: Welcome and Good News

6:35 PM ET: Adoption of Today's Agenda

6:40 PM ET: Adoption of November Meeting Minutes

6:45 PM ET: Business Arising from the Minutes

- ❖ Update on field trips and activities approved by e-mail
- ❖ Educational Project Consultation Process Result Strategies – Presentation
- Budget Building process - For Approval

7:25 PM ET: January Reports

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes)
- ❖ EMSB Parents Committee Reports (5 minutes)

- ❖ PPO Update (5 minutes)
- ❖ Social media committee report (5 minutes)

7:50 PM ET: New Business

- ❖ PPO Items - For Approval
 - ❖ Daycare/PED Day Activities - For Approval
 - ❖ School Field Trips - For Approval
 - ❖ School Yard renovation / Roof – For Discussion/Update
 - ❖ Mind artwork school façade – Tabled until spring
- Safe school action plan -

8:20 PM ET: Public Question Period

8:25 PM ET: Varia

8:28 PM ET: Recap Action Items and Next Meeting Date/Time

- ❖ Proposed date and time for the next meeting: Mar. 26, 2024 @ 6:30 PM ET

8:30 PM ET: Meeting Adjourned

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352
Bancroft Governing Board Meeting Agenda
March 26th 2024; 6:30 PM ET ONLINE

Meeting Details:

Format + Location: ONLINE

Members of the parent community that wish to attend must RSVP at least 24 hours in advance by contacting the school secretary.

Invited Participants: Governing Board Parents: Yannick Riopel (Chair, EMSB Parent Committee Delegate), Veronica Reis, Melissa Le Doussal (Secretary), Olivia Lecoufle (Treasurer, Secretary), Tenisha Irvin (Vice-Chair, EMSB Parent Committee Alternate), Evita Macmillan (Secretary)

Governing Board Alternate: N/A

Community Representative: TBD

Bancroft Staff: Myrienne Lusignan (Principal), Josie Sabelli (Teacher), Luc Loiselle (Teacher), Charles Martin (Teacher), Fernando Kucher (Teacher), Ian Mackenzie (Support Staff), Vanessa Krystal Giancioppi (Daycare)

Agenda:

6:30 PM ET: Welcome and Good News

6:35 PM ET: Adoption of Today's Agenda

6:40 PM ET: Adoption of February Meeting Minutes

6:45 PM ET: Business Arising from the Minutes

- ❖ Update on field trips and activities approved by e-mail
- ❖ Educational Project Final Draft – Presentation
- ❖ Academic Career Guidance plan - For Approval
- ❖ Safe school action plan - For Approval

7:25 PM ET: March Reports

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes)

- ❖ EMSB Parents Committee Reports (5 minutes)
- ❖ PPO Update (5 minutes)
- ❖ Social media committee report (5 minutes)

7:50 PM ET: New Business

- ❖ PPO Items - For Approval
- ❖ Daycare/PED Day Activities - For Approval
- ❖ School Field Trips - For Approval
- ❖ School Yard renovation / Roof – For Discussion/Update
- ❖ Mind artwork school façade – Tabled until spring

8:20 PM ET: Public Question Period

8:25 PM ET: Varia

8:28 PM ET: Recap Action Items and Next Meeting Date/Time

- ❖ Proposed date and time for the next meeting: Apr. 23, 2024 @ 6:30 PM ET

8:30 PM ET: Meeting Adjourned