



4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352

---

**Bancroft Governing Board Meeting Agenda**  
**December 12, 2022 6:30-9:00 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual

Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)

**Participants:**

**Governing Board:** Arron Neal (Chair), Yannick Riopel (Vice Chair+EMBS Parent Delegate), Michelle Pomeroy (Secretary), Veronica Reis (Treasurer), Jess Conn-Potegal (Alt. EMBS Parent Delegate), Esther Yang

**Governing Board Alternates:** Andrea Lowry, Olivia Lecoufle

**Bancroft Staff:** Myrienne Lusignan (Principal), Fernando Kucher, Charles Martin, Josie Sabelli, Christina De Sousa (Teachers), Monique Gaudreault (Daycare)

**Community Representative:** Rubens Ernest

**Regrets: GB member:** Jess Conn-Potegal, Esther Yang **Teachers:** Fernando Kucher, Rubens Ernest

**Agenda:**

**Welcome and Good News**

**Adoption of Today's Agenda**

- Motioned: Arron
- Seconded: Josie
- Unanimously resolved

**Adoption of November Meeting Minutes**

- Motioned: Arron
- Seconded: Yannick
- Unanimously resolved

**Business Arising from the Minutes**

- Community Engagement Sub Committee Updates: first P'tit Cafe meeting, 2 parents showed out of 4 interested. A lot of good information was shared which will hopefully be shared with others. An optimal time for the next might be before Spring break (share outings/activities/camp that are happening in the city).
- Marketing and Communications Sub Committee Updates: no updates yet.  
\*Reminder to all the importance of photo-taking\*

**December Reports**

- Chairperson Report (5 minutes): nothing new to report
- Principal's Report (10 minutes):
  - no news from the Ministry,
  - info coming soon from public health about the rapid tests that went out and about new guidelines (i.e, masks, isolation, staying home, fevers, etc.). A new memo to go out soon to clarify.
  - EMSB Respect campaign - How can we help build empathy and respect? How do we express who we are (our differences, etc.)? How do we treat each other with kindness? How do we admit our mistakes?

Another newsletter will be issued with discussion ideas to have with your children.

- Looking to expand MIND enrollment to Sec 1 + 2 students as well
- School news: new secretary Ms Dana started today. Thanks to all who volunteered to help in the interim. Ms Amanda is leaving as of January.
- School bus: pilot program has begun.
- Teachers Report (5 minutes):
  - Recording of holiday songs complete , holiday programs on calendar, holiday door decorating is underway, Christmas breakfast is back a la pre-covid days!
- GB Treasury (5 minutes): nothing to report
- Commissioner Reports (5 minutes):
- EMSB Parents Committee (5 minutes):
  - Meeting Dec. 1 by Mr Cervello, the principal of Quebec without school (only virtual school ) 48 students, open to students with long-term medical conditions, elite athletes or who live in rural areas.
  - MIND thinking of expanding to Sec 1 + 2 might help with retention.
  - Talk about the complaints process and EMSB website, which can be confusion.
  - FACE is moving potentially to Sun youth building.
  - Marketing team in progress but nothing revealed
  - Report on EPCA - fighting to have bilingual ombudsman
  - Police program for police in school - in early stages
  - Parents conference - reevaluating the format - singly day, pre recorded sessions, two main keynotes live/virtual
- PPO Update – (5 minutes):
  - Pizza is coming to end for first session \$5000
  - Book fair: \$5500 (gross)
  - Last week of afterschool activities - looking for other ideas (preschool dance, sewing, etc.).
  - Food drive: spread the word! Ends on the 19th or 21st.
  - Holiday breakfast: toasters needed! (label it with your name) Looking for a few more volunteers.

### **New Business**

- Presentation of Educational Project Annual Report - for Adoption:
  - We are in the last year of our project, which is aligned with EMSB + Ministry; in the spring we will begin reviewing and renewing.
  - Post Covid- return to uniform exams
  - Upcoming PED day to discuss a macro view of our students' successes/challenges, etc.
  - Results will be used to inform the next educational project and how we can create scaffolding from K-6
  - Only Math and ELA evaluated on last year
  - School atmosphere: survey of students done every year with grade 5s. Data will be closely looked at and goals will be created to focus improvement.
  - Motion to confirm to that project was presented:
    - Motioned: Arron
    - Seconded: Josie
    - Unanimously resolved
- PPO Items For Approval - nothing needing approval

- Daycare/PED Day Activities For Approval - nothing needing approval
- School Field Trips For Approval - nothing needing approval
- Adoption of Selection Criteria for the Appointment of the Principal 2022/23
  - Motioned: Arron
  - Seconded: Yannick
  - Unanimously resolved

**8:30 PM ET: Public Question Period**

**8:35 PM ET: Varia**

**8:40 PM ET: Confirmation of January 23 Meeting Date, Time 6:30 pm Virtual**

**8:45 PM ET: Meeting Adjourned**

- Motioned: Arron
- Seconded: Veronica
- Unanimously resolved

*\*\*\*Governing Board minutes can be made available in French by request\*\*\**

Signatures:

\_\_\_\_\_  
M. Lusignan, Principal

\_\_\_\_\_  
A. Neal, Chair



4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352

---

**Bancroft Governing Board Meeting Agenda**  
**February 27, 2023 6:30-9:00 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual

Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)

**Participants:**

- **Governing Board:** Yannick Riopel (Vice Chair+EMBS Parent Delegate), Veronica Reis (Treasurer), Jess Conn-Potegal (Alt. EMBS Parent Delegate), Esther Yang
- **Governing Board Alternates:** Olivia Lecoufle, Andrea Lowry
- **Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Christina De Sousa (Teachers), Monique Gaudreault (Daycare),
- **Regrets:** Arron Neal (Chair), Michelle Pomeroy (Secretary), Fernando Kucher, Charles Martin (Teachers), Rubens Ernest (Community Representative)

**Agenda:**

**Adoption of the Agenda**

- Motioned: Josie
- Seconded: Yannick
- Unanimously resolved

**Adoption of [December 2022 Meeting Minutes](#)**

- Motioned: Josie
- Seconded: Jess
- Unanimously resolved

**December Reports**

- ❖ Chairperson Report - n/a
- ❖ Principal's Report - Ministry exams dates for Grade 6 have been sent out. The Ministry is insisting that students are all present during those days.
  - ELA May 11-May 24th
  - Math June 6, 7, 8th
  - FSL (EMSB) May 1-10th
- Law 21-040: enforces that as of March 28, 2023 single use dishes and utensils no longer permitted, will affect our contract for hot lunches with Le Doral and snacks at school. More info to come.
- EMSB - 2023/24 budget building consultation in March meeting
- Mosaik portal app is now available. Can report absences.
- School news: 2nd term report cards have gone out. Parent teacher interviews were held last Thursday, mostly for student concerns.
- MDT meetings have been planned for the week of March 20. The following week IEPs will be reviewed. Plans will stay in place for April, May and June.

-Special school activities: 2nd open house was a great success. Backlog in eligibility certificates. But numbers for next year are looking positive.

- Thanks: PPO Carnival, after school activities, Zumbathon, parent community for staff appreciation week, daycare team

- ❖ Teachers Report - Valentine's Day celebration, Pink Shirt Day, Groundhog Day, 100th Day of School, Mardi Gras, Black History Month, Cinema
- ❖ GB Treasury - nothing to report
- ❖ Commissioner Reports - nothing to report
- ❖ EMSB Parents Committee - February 2nd meeting, executive of the parent committee will be issuing a letter in regards to Bill 96 - discussion around calendar, specifically March break coinciding with French board - bullying awareness training mandatory, questions about tool that teachers use
- ❖ PPO Update – happy that the teachers enjoyed teacher appreciation week.  
Pizza so far \$8000 profit, popcorn trio raised over \$800, after school activities now have 9 classes (soccer, basketball, chess, ping pong, circus, dance and sewing).  
Carnival week: inflatables, games, tattoos, hot chocolate, sleds, coloured snow.

### **New Business**

- ❖ [Safe School Action Plan 2022-23](#): committee has booked workshops that will deal with bullying, self-esteem workshop, self-defense. Parents are also interested in what to do with social media issues. Initiative within the plan is a tracking sheet to ensure that daycare is also aware of an incident if one occurs and who is responsible for the follow-up. Nothing except names of teachers has been changed in the document.
  - Motioned: Josie
  - Seconded: Monique
  - Unanimously resolved
- ❖ [Sexuality Educational Plan 2022-23](#) no changes
  - Motioned: Jess
  - Seconded: Monique
  - Unanimously resolved
- ❖ [Subject Time Allocation 2023-24 School Year](#)
  - Motioned: Josie
  - Seconded: Christina
  - Unanimously resolved
- ❖ Spring Petit Parents Cafe: We had one in the Fall. What could be topics in the Spring that parents might like to be aware of? Mme Lusignan requesting volunteers. (Yannick and Veronica able to assist).
- ❖ PPO Items For Approval: Asking to subsidize the outing to the Sugar Shack. Parents are required to pay \$10 for bussing. PPO would pay \$18/child or \$6800 for the whole school.
  - Motioned: Esther
  - Seconded: Christina
  - Unanimously resolved
- ❖ Daycare/PED Day Activities For Approval: March 27th bowling/ or other outing to maximum of \$25
  - Motioned: Josie
  - Seconded: Veronica
  - Unanimously resolved

### **Public Question Period**

**Varia** - in our school yard plan, perhaps we need to consider something more protective (ballard) from traffic.

### **Confirmation of January Meeting Date, Time and Format**

- Tuesday, March 21, 2023 @ 6:30 PM ET

### **Meeting Adjourned**

- Motioned: Josie
- Seconded: Veronica
- Unanimously resolved

*\*\*\*Governing Board minutes can be made available in French by request\*\*\**

Signatures:

---

M. Lusignan, Principal

---

Arron Neal, Chair

*\* In her absence M. Yannick Riopel Chaired the meeting*



4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352

---

**Bancroft Governing Board Meeting Agenda**  
**March 21, 2023 6:30-8:30 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual

Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)

**Participants:**

- **Governing Board:** Arron Neal (Chair), Yannick Riopel (Vice Chair+EMBS Parent Delegate), Veronica Reis (Treasurer), Michelle Pomeroy (Secretary), Jess Conn-Potegal (Alt. EMBS Parent Delegate), Esther Yang
  - **Governing Board Alternates:** Olivia Lecoufle
  - **Bancroft Staff:** Myrienne Lusignan (Principal), Charles Martin, Josie Sabelli, Christina De Sousa (Teachers), Rubens Ernest (Community Representative)
- Regrets: Monique Gaudreault (Daycare), Andrea Lowry (alternate), , Fernando Kucher (Teacher)

**Agenda:**

**Adoption of Today's Agenda**

- Motioned: Arron
- Seconded: Yannick
- Unanimously resolved

**Adoption of [February Meeting Minutes](#)**

- Motioned: Arron
- Seconded: Josie
- Unanimously resolved

**Business Arising From the Minutes**

- ❖ Spring Petit Parents Cafe: potential foci - summer camp, shopping for high school. Veronica, Yannick, Arron volunteered to participate.
- ❖ Front Yard Update/Status: bike racks given to school for free by the city, will be installed in the spring. Still no updates on larger renovation.

**March Reports**

- ❖ Chairperson Report: nothing to report
- ❖ Principal's Report:
  - Ministry - Bill 96 will have an impact on eligibility and therefore, a few of our students who will not be able to renew.
  - EMSB - Mosaik app up and running
  - Parent/teacher meetings occurred.
  - MDT meetings going on this week.
  - School activities and thanks- Carnival, school assemblies on school rules, school yard etiquette, started self-defense workshops (self-care, self-esteem), social skills and digital etiquette

- ❖ Teachers Report: Reading/book week has begun with different literacy activities and raffle.
- ❖ GB Treasury: nothing to report
- ❖ Commissioner Reports
- ❖ EMSB Parents Committee: March 2nd meeting - discussion of moving away from lotteries and raffles for fundraising due to QC laws. Restructuring of the parents conference was discussed. Motioned passed on a letter that was drafted to Ministry on parents committee's opposition to Bill 96. Idea of a fund to be created for families in the EMSB who might be in distress
- ❖ PPO Update: no updates

#### **New Business**

- ❖ EMSB [Budget Building Priorities](#) to be voted on by Friday March 24
- ❖ PPO Items For Approval: no items for approval
- ❖ Daycare/PED Day Activities For Approval: update - March 27 field trip will be canceled. PED day activities will be planned for in-school.
- ❖ School Field Trips For Approval: Grade 5a, 5b 4/5 escape room, team-building on April 13 using STM \$21.
  - Motioned: Josie
  - Seconded: Arron
  - Unanimously resolved
- ❖ School Rules 2023-2024: will be prepared by April for approval and submission to agenda company for next year
- ❖ Hot Meal Provider 2023-2024: Mme Lusignan will reach out to Le Doral to see about updates or changes for next year.
- ❖ Multicultural Week Activities: Week of the April 17th many different activities - WestCan caribbean folklore company drumming and storytelling, spiritual animator will present a zen reading circle, indigenous cinema through NFC. Under the condition that PPO members all approve, GB is seeking approval for funding from PPO for up to \$500 to supplement some of the activities.
  - Motioned: Mme Lusignan
  - Seconded: Jess
  - Unanimously resolved

#### **Public Question Period**

#### **Varia**

#### **Confirmation of January Meeting Date, Time and Format**

- ❖ **Wednesday**, April 19, 2023 @ 6:30 PM ET

#### **Meeting Adjourned**

- Motioned: Arron
- Seconded: Jess
- Unanimously resolved

*\*\*\*Governing Board minutes can be made available in French by request\*\*\**

Signatures:



---

M. Lusignan, Principal

---

A. Neal, Chair

# Bancroft School

The  
Little School...



...With  
the Big Heart

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-845-8031 Fax: 514-845-4352

## Bancroft Governing Board Meeting Agenda February 27, 2023 6:30-9:00 PM ET HOSTED VIA ZOOM

### Meeting Details:

**Format + Location:** Virtua

Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)

### Participants:

- **Governing Board:** Yannick Riopel (Vice Chair+EMBS Parent Delegate), Veronica Reis (Treasurer), Jess Conn-Potegal (Alt. EMES Parent Delegate), Esther Yang
- **Governing Board Alternates:** Olivia Lecouffe, Andrea Lowry
- **Bancroft Staff:** Myriamne Lusignan (Principal), Josie Sabelli, Christina De Sousa (Teachers), Monique Gaudreault (Daycare),
- **Regrets:** Arron Neal (Chair), Michelle Pomeroy (Secretary), Fernando Kucher, Charles Martin (Teachers), Rubens Ernest (Community Representative)

### Agenda:

#### **Adoption of the Agenda**

- Motioned: Josie
- Seconded: Yannick
- Unanimously resolved

#### **Adoption of December 2022 Meeting Minutes**

- Motioned: Josie
- Seconded: Jess
- Unanimously resolved

#### **December Reports:**

- ↔ Chairperson Report - n/a
- ↔ Principal's Report - Ministry exams dates for Grade 6 have been sent out. The Ministry is insisting that students are all present during those days.
  - ELA May 11-May 24th
  - Math June 6, 7, 8th
  - FSL (EMSB) May 1-10th
- Law 21-040: enforces that as of March 28, 2023 single use dishes and utensils no longer permitted, will affect our contract for hot lunches with Le Doral and snacks at school. More info to come.
- EMSB - 2023/24 budget building consultation in March meeting
- Mosaik portal app is now available. Can report absences.
- School news 2nd term report cards have gone out. Parent teacher interviews were held last Thursday, mostly for student concerns.
- MDT meetings have been planned for the week of March 20. The following week IEPs will be reviewed. Plans will stay in place for April, May and June.

-Special school activities: 2nd open house was a great success. Backlog in eligibility certificates. But numbers for next year are looking positive.

- Thanks: PPO Carnival, after school activities, Zumbathon, parent community for staff appreciation week, daycare team

- ❖ Teachers Report - Valentine's Day celebration, Pink Shirt Day, Groundhog Day, 100th Day of School, Mardi Gras, Black History Month, Cinema
- ❖ GEI Treasury - nothing to report
- ❖ Commissioner Reports - nothing to report
- ❖ EMSB Parents Committee - February / 2nd meeting, executive of the parent committee will be issuing a letter in regards to Bill 96 - discussion around calendar, specifically March break coinciding with French board - bullying awareness training mandatory, questions about tool that teachers use
- ❖ PFO Update – happy that the teachers enjoyed teacher appreciation week.  
Pizza so far \$8000 profit, popcorn trio raised over \$300, after school activities now have 9 classes (soccer, basketball, chess, ping pong, circus, dance and sewing).  
Carnival week: inflatables, games, tattoos, hot chocolate, sleds, coloured snow.

### **New Business**

- ❖ Safe School Action Plan 2022-23: committee has booked workshops that will deal with bullying, self-esteem workshop, self-defense. Parents are also interested in what to do with social media issues. Initiative within the plan is a tracking sheet to ensure that daycare is also aware of an incident if one occurs and who is responsible for the follow-up. Nothing except names of teachers has been changed in the document.
  - Motioned: Josie
  - Seconded: Monique
  - Unanimously resolved
  
- ❖ Sexuality Educational Plan 2022-23 no changes
  - Motioned: Jess
  - Seconded: Monique
  - Unanimously resolved
  
- ❖ Subject Time Allocation 2023-24 School Year
  - Motioned: Josie
  - Seconded: Christina
  - Unanimously resolved
  
- ❖ Spring Petit Parents Cafe: We had one in the Fall. What could be topics in the Spring that parents might like to be aware of? Mme Lusignan requesting volunteers. (Yannick and Veronica able to assist).
- ❖ PFO Items For Approval: Asking to subsidize the outing to the Sugar Shack. Parents are required to pay \$10 for bussing. PPO would pay \$18/child or \$6800 for the whole school.
  - Motioned: Esther
  - Seconded: Christina
  - Unanimously resolved
- ❖ Daycare/PED Day Activities For Approval: March 27th bowling/ or other outing to maximum of \$25
  - Motioned: Josie
  - Seconded: Veronica
  - Unanimously resolved

**Public Question Period**

**Varia** - in our school yard plan, perhaps we need to consider something more protective (ballard) from traffic.

**Confirmation of January Meeting Date, Time and Format**

- Tuesday, March 21, 2023 @ 6:30 PM ET

**Meeting Adjourned**

- Motioned: Josie
- Seconded: Veronica
- Unanimously resolved

*\*\*\*Governing Board minutes can be made available in French by request\*\*\**

Signatures:

  
M. Lusignan, Principal

  
Arron Neal, Chair

*\* In her absence M. Yannick Riopel Chaired the meeting*

