



# Bancroft Elementary School

4563 St-Urbain, Montreal, Quebec H2T 2V9 Tel.: 514-842-0792

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**19h00**

## **General Assembly**

Election of Governing Board Members 2021-2022  
Election of Central Parents Committee Delegate & Alternate  
Establish the Bancroft Parent Participation Organization (PPO)

**19h30**

## **FOLLOWING ELECTIONS**

Bancroft GOVERNING BOARD 1<sup>ST</sup> MEETING 21-22

## *GOVERNING BOARD- 1<sup>st</sup> MEETING SEPTEMBER 28<sup>th</sup>, 2021*

### **1. Attendance**

### **2. Adoption of Agenda**

### **3. Election of Governing Board Executive**

- Chairperson
- Vice-Chairperson
- Secretary
- Treasurer

### **4. New Business:**

6.1 PPO Projects for October

*Approval*

6.2 Rules of Internal Management 2021-2022

*Info*

6.3 Dates of Governing Board Meetings (Mondays)

*Approval*

October 25

January 17

April 25

November 29

February 21

May 24\*Thurs (if needed)

December 16\*Thurs (if needed)

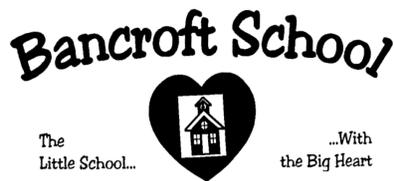
March 28

June 6

6.4 Bancroft GB Community Representative

### **5. Next Meeting : Monday October 25**

### **6. Adjournment**



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**Bancroft Governing Board Meeting Agenda**  
**April 25, 2022; 6:30 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual via Zoom

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgoboard@gmail.com](mailto:bancroftgoboard@gmail.com)*

**Invited Participants:** **Governing Board:** Arron Neal (Chair), Veronica Reis (Treasurer), Michelle Pomeroy (Secretary), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)

**Governing Board Alternate:** Andrea Lowry

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, (Teachers), Monique Gaudreault (Daycare), Charles Martin (teacher)

**Members of the Parent and Local Community:** Maia Kaisee (parent), [Johnny Piazza](#) (Le Doral)

**Absent:** Rubens Ernest (community representative), Jess Conn-Potegal (Vice Chair)

**Agenda:**

**6:30 PM ET:** Welcome and Good News

**6:35 PM ET:** Adoption of Today's Agenda

**6:37 PM ET:** Adoption of the [March Minutes](#)

**6:40 PM ET:** March Reports

- ❖ Chairperson Report (5 minutes)
  - [Quebec Community Groups Network \(QCGN\) Webinar: The Impact of Bill 96 on Student Success](#)
  - [English Parents' Committee Association \(EPCA\) Bill 40 Facebook Group](#)
  - [EPCA Facebook page](#)
  - [QCGN Facebook page](#)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ EMSB Parents Committee (5 minutes)
- ❖ PPO Update – (5 minutes)

**7:15 PM ET:** New Business

- ❖ Le Doral Presentation (20 minutes)
- ❖ Dress Code - School Council Recommendations and Discussion (20 mins)
- ❖ Bancroft April and May Marketing Needs
- ❖ PPO Items For Approval
- ❖ Daycare/PED Day Activities For Approval
- ❖ School Field Trips For Approval
- ❖ Subject Time Allocation (5 mins - Approval) 2022-2023

**8:15 PM ET: Public Question Period**

**8:20 PM ET: Varia**

**8:28 PM ET: Recap Action Items and Next Meeting Date/Time**

❖ Proposed date and time for the May meeting: Tuesday, May 24, 2022 at 6:30 PM  
ET

**8:30 PM ET: Meeting Adjourned**



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**Bancroft Governing Board Meeting Agenda**  
December 16, 2021; 7:00 PM ET  
HOSTED VIA ZOOM

**Meeting Details:**

**Format + Location:** Virtual via Zoom

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)*

**Invited Participants:** **Governing Board:** Arron Neal (Chair), Jess Conn-Potegal (Vice Chair), Michelle Pomeroy (Secretary), Veronica Reis (Treasurer), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)

**Governing Board Alternate:** Andrea Lowry

**Community Representative:** Rubens Ernest

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, Charles Martin (Teachers)

Monique Gaudreault (Daycare), *Tentative: Elizabeth Pellicone (Support Staff)*

*Regrets:*

**Minutes:**

**Welcome and Good News**

**Adoption of Today's Agenda**

- Motion : Arron Neal
- Seconded by: Josie
- All Those in Favor: unanimously resolved

**Adoption of November Meeting Minutes**

- Motion : Arron
- Seconded by: Esther
- All Those in Favor: unanimously resolved

**Business Arising from the Minutes**

- ❖ Confirmation of GB 2021-2022 Budget Allocation:  
\$1135 total to be divided as such: \$567.50 families in need, \$283.75 book fair and \$283.75 rollover. M. Lusignan suggests that during GB meetings we share upcoming events and discuss approval for fund distribution at each GB meeting. It was put forth that GB might leave it up to principal discretion to decide how funds are allocated over the year and the Treasurer keeps record of balance and what the funds were for and report back as necessary.

Motion : Arron

Seconded by: Jess

All Those in Favor: unanimously resolved

- ❖ 2020-2021 Safe School Action Plan - For Approval

Revisions to the plan were shared by M. Lusignan. Various feedback was given by GB members and a few more revisions were made. (i.e., specific language regarding workshops for students, staff, and parents)

Motion to adopt the plan: Arron

Seconded by: Jess

All Those in Favor: unanimously resolved

◆ EMSB Anti-bullying workshop (March 2022)

### October Reports

- ❖ Chairperson Report (5 minutes)
  - Police check forms due in
- ❖ Principal's Report (8 minutes)
  - Rapid test kits distributed, students will remain in school until break, thanks for December events from PPO
- ❖ Teachers Report (5 minutes)
  - Appreciation to PPO members for craft events and acknowledgement of the positive effect of the food drive (specifically Gr 1 class.)
- ❖ GB Treasury (5 minutes)
  - 284 rollover, 250 from this year = \$567.50 for whatever we need this year
- ❖ Commissioner Reports (5 minutes)
- ❖ EMSB Parents Committee (5 minutes)
  - Presentation of Bill 96 overview.
  - If BIPOC parents feel that their concerns are not being heard, contact the principal first.
- ❖ PPO Update – (5 minutes)
  - Ornament creation event was a success
  - Breakfast is still a go and under budget
  - 11 kids were able to get books from Book Fair. \$284 will be available for the Spring book fair.

### New Business

- ❖ PPO Items For Approval
  - Participation in Indigo fundraiser
    - Motion: Veronica
    - Seconded by: Josie
    - All Those in Favor: unanimously resolved
  
- ❖ Daycare/PED Day Activities For Approval
  - January 24, 2022. Lunchroom mural. Fees: \$15.00
  - February 10, 2022. Ceramic café. Fees: \$20.00
  - February 11, 2022. Olympic day. Fees: \$15.00
  - February 14, 2022. Friendship day. Fees: \$15.00
  - February 25, 2022. Funny hair day. Fees: \$15.00
  - March 25, 2022. Sugar shack (inhouse). Fees: \$20.00
    - Motion: Monique
    - Seconded by: Josie
    - All Those in Favor: unanimously resolved
  
- ❖ School Field Trips For Approval.
  - No field trips were presented
- ❖ Selection Criteria for the Appointment of the Principal - For Review

- Letter from EMSB Director General
- 2020-2021 GB letter - For Reference  
Motion: Arron  
Seconded by: Josie  
All Those in Favor: unanimously resolved

❖ Educational Project Report - For Approval

The project report and resolution will be shared by email by Mme Lusignan and approval will be voted on by email.

**Public Question Period**

**Varia**

Suggestion to be more inclusive on the school calendar. Recognition was made that all staff are modelling/demonstrating inclusivity in their own ways, however, we need to keep pushing the standards upwards.

**Recap Action Items and Next Meeting Date/Time**

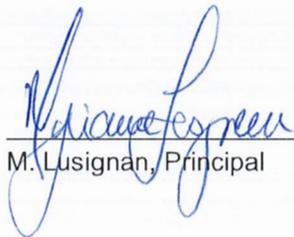
- ❖ Proposed date and time for the Jan. 2022 meeting: Mon., Jan. 17 @ 6:30 PM ET Virtually  
Motion: Arron  
Seconded by: Jess  
All Those in Favor: unanimously resolved

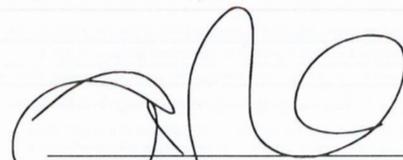
**Meeting Adjourned**

Motion: Arron  
Seconded by: Veronica  
All Those in Favor: unanimously resolved

*\*\*\*Governing Board minutes can be made available in French by request\*\*\**

Signatures:

  
\_\_\_\_\_  
M. Lusignan, Principal

  
\_\_\_\_\_  
A. Neal, Chair



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**Bancroft Governing Board Meeting Agenda**  
**March 28, 2022; 6:30 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual via Zoom

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgoboard@gmail.com](mailto:bancroftgoboard@gmail.com)*

**Invited Participants:**

**Governing Board:** Arron Neal (Chair), Jess Conn-Potegal (Vice Chair), Michelle Pomeroy (Secretary), Veronica Reis (Treasurer), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)

**Governing Board Alternate:** Andrea Lowry

**Community Representative:** Rubens Ernest

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, Charles Martin (Teachers), Monique Gaudreault (Daycare)

**Agenda:**

**6:30 PM ET:**

**Welcome and Good News**

**6:35 PM ET:**

**Adoption of Today's Agenda**

**6:40 PM ET:**

**Adoption of the [February Minutes](#)**

**6:45 PM ET:**

**March Reports**

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes)
- ❖ EMSB Parents Committee (5 minutes)
- ❖ PPO Update – (5 minutes)

**7:25 PM ET:**

**New Business**

- ❖ Humanitarian Fundraising Cause
- ❖ Hot Lunch Provider 22-23
- ❖ 2021-22 Budget Update
- ❖ PPO Items For Approval
  - PPO Blanket Motion
- ❖ Daycare/PED Day Activities For Approval
  - Parc Safari - \$25.00
- ❖ School Field Trips For Approval

**7:40 PM ET:**

**Public Question Period**

**7:48 PM ET:**

**Varia**

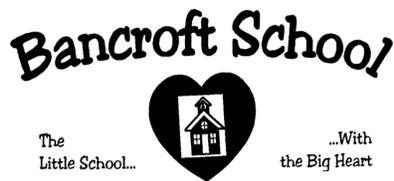
**7:58 PM ET:**

**Recap Action Items and Next Meeting Date/Time**

- ❖ Proposed date and time for the April meeting: **Mon., April 25, at 6:30 PM ET**

**8:00 PM ET:**

**Meeting Adjourned**



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**Bancroft Governing Board Meeting Agenda**  
**May 24, 2022; 6:30 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual via Zoom

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgoboard@gmail.com](mailto:bancroftgoboard@gmail.com)*

**Invited Participants:** **Governing Board:** Arron Neal (Chair), Jess Conn-Potegal (Vice Chair), Veronica Reis (Treasurer), Michelle Pomeroy (Secretary), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)

**Governing Board Alternate:** Andrea Lowry

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, (Teachers), Monique Gaudreault (Daycare), Charles Martin (teacher)

**Community Representative:** Rubens Ernest (community representative)

**Agenda:**

**6:30 PM ET:** Welcome and Good News

**6:35 PM ET:** Adoption of Today's Agenda

**6:37 PM ET:** Adoption of the April Minutes

**6:40 PM ET:** March Reports

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ EMSB Parents Committee (5 minutes)
- ❖ PPO Update – (5 minutes)

**7:15 PM ET:** Business Arising from the Minutes

- ❖ Le Doral Final Vote

**7:20 PM ET:** New Business

- ❖ School Calendar 2022-2023 for Approval
- ❖ School Rules and Dress Code 2022-2023 for Approval
- ❖ PPO Items For Approval
- ❖ Daycare/PED Day Activities For Approval
- ❖ School Field Trips For Approval

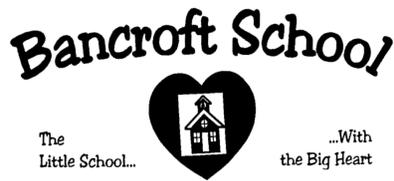
**8:10 PM ET:** Public Question Period

**8:15 PM ET:** Varia

**8:20 PM ET:** Recap Action Items and Next Meeting Date/Time

- ❖ Proposed date/time for the June meeting: Monday, June 6, 2022 at 6:30 PM ET

**8:25 PM ET:** Meeting Adjourned



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**Bancroft Governing Board Meeting Agenda**  
**November 29, 2021; 6:30 PM ET**  
**HOSTED VIA ZOOM**

**Meeting Details:**

**Format + Location:** Virtual via Zoom

*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgoboard@gmail.com](mailto:bancroftgoboard@gmail.com)*

**Invited Participants:**

**Governing Board:** Arron Neal (Chair), Jess Conn-Potegal (Vice Chair), Michelle Pomeroy (Secretary), Veronica Reis (Treasurer), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)

**Governing Board Alternate:** Andrea Lowry

**Community Representative:** Rubens Ernest

**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, Charles Martin (Teachers), Elizabeth Pellicone (Support Staff), Monique Gaudreault (Daycare)

**Agenda:**

**6:30 PM ET:**

**Welcome and Good News**

**6:35 PM ET:**

**Adoption of Today's Agenda**

**6:40 PM ET:**

**Adoption of October Meeting Minutes**

**6:45 PM ET:**

**Business Arising from the Minutes**

- ❖ Confirmation of GB 2021-2022 Budget
- ❖ Updated [Rules of Internal Management](#) – For Discussion/Adoption
- ❖ Provisional Budget - For Discussion/Approval
- ❖ 2020-2021 Safe School Action Plan - For Review/Discussion

**7:45 PM ET:**

**October Reports**

- ❖ Chairperson Report (5 minutes)
- ❖ Principal's Report (8 minutes)
- ❖ Teachers Report (5 minutes)
- ❖ GB Treasury (5 minutes)
- ❖ Commissioner Reports (5 minutes)
- ❖ EMSB Parents Committee (5 minutes)
- ❖ PPO Update – (5 minutes)

**8:25 PM ET:**

**New Business**

- ❖ PPO Items For Approval
- ❖ Daycare/PED Day Activities For Approval
- ❖ School Field Trips For Approval
- ❖ [2022 Plateau Neighborhood Schools Program](#)

**8:45 PM ET:**

**Public Question Period**

**8:55 PM ET:**

**Varia**

**8:58 PM ET:**

**Recap Action Items and Next Meeting Date/Time**

- ❖ Proposed date and time for the December meeting: Dec. 16, 2021 @ 6:30 PM ET

**9:00 PM ET:**

**Meeting Adjourned**



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## Bancroft Governing Board Meeting Agenda October 25, 2021; 7:00 PM ET

### Meeting Details:

**Format + Location:** In-Person, Bancroft School - 4563 St. Urbain, Montreal, QC H2T 2V9  
*Members of the parent community that wish to attend must RSVP at least 24 hours in advance to [bancroftgovboard@gmail.com](mailto:bancroftgovboard@gmail.com)*

**Invited Participants:** **Governing Board:** Arron Neal (Chair), Jess Conn-Potegal (Vice Chair), Michelle Pomeroy (Secretary), Veronica Reis (Treasurer), Esther Yang (EMSB Parent Committee Delegate), Yannick Riopel (Alt. EMBS Parent Delegate)  
**Governing Board Alternate:** Andrea Lowry  
**Community Representative:** Rubens Ernest  
**Bancroft Staff:** Myrienne Lusignan (Principal), Josie Sabelli, Luc Loiselle, Christina De Sousa, Charles Martin (Teachers), Elizabeth Pellicone (Support Staff), Elena Lato Difranco (Daycare)  
**Expected from the Bancroft Parent Community:** Mais Kaisee

### Agenda:

- 7:00 PM ET:** Welcome and Good News
- 7:05 PM ET:** Adoption of Today's Agenda
- 7:10 PM ET:** Adoption of [September Meeting Minutes](#)
- 7:15 PM ET:** **Business Arising from the Minutes**
- ❖ [GB Sample Rules of Conduct](#) – For Discussion/Adoption
  - ❖ [Rules of Internal Management](#) – For Discussion/Adoption
  - ❖ [GB Member Roles & Responsibilities](#) – Informational
  - ❖ Bancroft Front Yard Update - Informational
  - ❖ Approval of Partnership with Sun Youth - Informational
- 7:45 PM ET:** **October Reports**
- ❖ Chairperson Report (5 minutes)
  - ❖ Principal's Report (8 minutes)
  - ❖ Teachers Report (5 minutes)
  - ❖ GB Treasury (8 minutes)
    - Adoption of GB 2021-2022 operating budget
  - ❖ Commissioner Reports (5 minutes)
  - ❖ EMSB Parents Committee (5 minutes)
  - ❖ PPO Update – (5 minutes)
- 8:30 PM ET:** **New Business**
- ❖ PPO Items For Approval
  - ❖ Daycare/PED Day Activities For Approval

- ❖ School Field Trips For Approval
- ❖ Renewal of Safe School Action Plan for 2021-22 academic year (includes issues such as bullying, building security, winter play in North yard) - For Discussion  
*Approval of the Safe School Action Plan will be sought in November*

**8:45 PM ET: Public Question Period**

**8:50 PM ET: Varia**

**8:55 PM ET: Recap Action Items and Next Meeting Date/Time**

- ❖ Next Meeting on November 29, 2021 @ 7PM ET

**9:00 PM ET: Meeting Adjourned**